**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on August 28, 2018.

The meeting was called to order by Larry Trout, District Board President.

**Commissioners present**: Larry Trout, Therlyn Cook, Donnie Click, John Kelley, David Miller

**Also attending:** District Fire Chief Carter Johnson, District Administrative Assistant Jessica Black, District legal counsel John Peeler of Coveler & Peeler, PC, and District book keeper Katherine Turner of Municipal Accounts and Consulting.

**Commissioners not present:** None

**Public attendees:** none

* The Board convened and the meeting was called to order by Mr. Trout at 12:31 PM.
* The Board conducted roll call with a quorum present, pledge of allegiance, and opening prayer.
* The Board opened the floor for public comment under item 2 of the agenda though none was offered.
* The Board then addressed item 3 of the agenda, minutes of prior meetings. Counsel presented the minutes for the July 24, 2018 regular meeting. Motion by Mr. Miller and second by Mr. Kelley to approve all minutes as presented. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 4 of the agenda: financial report, investments, and bills. Katherine Turner presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Motion was made by Mr. Miller and seconded by Mr. Click to approve the report and to approve payment of bills as presented. **After discussion the motion was approved 5 to 0.**

Mr. Peeler then presented the District Investment Policy for review. Motion was made by Mr. Miller and seconded by Mr. Kelley to approve the Policy as presented keeping Katherine Turner and Mark Burton as the Investment Officers. **After discussion the motion was approved 5 to 0.**

* The Board then addressed item 5 of the agenda, amendments/revisions to District budget(s). No action taken.
* The Board then addressed item 6, FY 2019 budget. Chief Johnson and Katherine Turner offered a revised budget proposal which estimated additional sales tax revenue but no change in property tax revenue. No action pending final review/action in September.
* The Board took no action on item 7, 2018 Tax Rate. This item will be addressed at the meeting scheduled for September 4, 2018.
* The Board continued to item 8, to review, discuss and take action on items related to construction, improvements, repairs, renovations and equipment purchases for District Facilities, including architectural or other professional services. Chief Johnson stated that the RFQ for solicitation of architects for Station 122 did not publish in the Conroe Courier as planned due to some confusion regarding release date for same, so it will be published soon for action at a subsequent meeting. Chief Johnson provided an update on Station 121 including a change order pertaining to the irrigation sprinkler replacement; completion of renovation anticipated to be later than originally expected though moving well and may make the early October completion date. Draw #10 was previously approved under item 4, payment of bills. No action taken.
* TheBoard took no action on item 9 of the agenda, disposition of surplus and/or salvage property.
* The Board then addressed item 10 of the agenda, acquisition of capital equipment and vehicles and financing for same. No action taken.
* The Board then addressed agenda item 11 regarding real estate matters. No action taken.
* The Board then addressed item 12 of the agenda, to receive a report from the Fire Department. Chief Johnson then presented the following information on recent department activities: Jessica Black met with FEMA reporting receipt of approximately $63,900 on Hurricane Harvey reimbursements with additional sums to cover administrative fees; T-Mobile may rent tower space; graphs indicating calls by type and station; crews back from California wild fires; Chief Johnson will be addressing Montgomery County Hospital District on behalf of Chief Association to request lower fees on communications infrastructure fees; few grass fires to report; and a couple of brush trucks out of service. No action taken.
* TheBoard did not need to enter Closed Session.
* The Board took no action on agenda item 16, personnel matters.
* There being no further business to come before the Board at this time, the meeting adjourned at 1:00 PM.