**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on October 23, 2018.

The meeting was called to order by Larry Trout, District Board President.

**Commissioners present**: Larry Trout, Therlyn Cook, John Kelley, David Miller

**Also attending:** District Fire Chief Carter Johnson, District Administrative Assistant Jessica Black, District legal counsel John Peeler of Coveler & Peeler, PC, District book keeper Katherine Turner of Municipal Accounts & Consulting, and Montgomery County ESD Coordinator Sylvia Olszowy.

**Commissioners not present:** Donnie Click

**Public attendees:** none

* The Board convened and the meeting was called to order by Mr. Trout at 12:16 PM.
* The Board conducted roll call with a quorum present, pledge of allegiance, and opening prayer.
* The Board opened the floor for public comment under item 2 of the agenda. The Board thanked Sylvia Olszowy for her work with the District over the years. Ms. Olszowy expressed her gratitude for working with so many good people during her years of service.
* The Board then addressed item 3 of the agenda, minutes of prior meetings. Counsel presented the minutes for the September 25, 2018 regular meeting. Motion by Mr. Miller and second by Mr. Kelley to approve all minutes as presented. **After discussion the motion was approved 4 to 0.**
* The Board then addressed item 4 of the agenda: financial report, investments, and bills. Katherine Turner presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Turner reported that property tax levy in the amount of $2,887,000 was expected based on the latest numbers. Motion was made by Mr. Cook and seconded by Mr. Kelley to approve the report and to approve payment of bills as presented. **After discussion the motion was approved 4 to 0.**
* The Board took no action on item 5, amendments/revisions to District budget(s).
* The Board continued to item 6, to review, discuss and take action on items related to construction, improvements, repairs, renovations and equipment purchases for District Facilities, including architectural or other professional services. Chief Johnson provided the following updates: Station 121 - the remodel was approaching completion though a couple of change orders and items on backorder remained to be fulfilled; occupancy for Station 121 should take place on November 1st; Station 122 - Architecture replies to RFQ have been received and Chief Johnson will provide a preliminary ranking at the November meeting; Stations 121, 124 - additional remodeling projects necessary including sprinklers which will require solicitation for bids; information is needed regarding an easement for Porter from ESD 6.
* TheBoard next addressed item 7 of the agenda, disposition of surplus and/or salvage property. Chief Johnson stated that miscellaneous items were on Rene Banks website and additional items would be placed on the website in the near future.
* The Board then addressed item 8 of the agenda, acquisition of capital equipment and vehicles and financing for same. No action taken.
* The Board then addressed agenda item 9 regarding real estate matters. No action taken.
* The Board then addressed item 10 of the agenda, to receive a report from the Fire Department. Chief Johnson then presented the following information on recent department activities: meeting with City of Houston regarding automotive aid agreement to assist with getting the closest fire department available in the District and neighboring jurisdiction(s) went well; county-wide smoke detector effort this weekend; considering running for Chamber of Commerce position; expect to buy body-armor for firefighters soon; working with ESD 7 on ILA for Knox box keys. No action taken.
* The Board next addressed agenda item 11, agreements with neighboring jurisdictions regarding the provision of emergency services. As previously stated, Chief Johnson is working with the City of Houston on this matter.
* The Board then addressed item 12 of the agenda, municipal annexations. Chief Johnson expressed his concern that the Conroe annexations into the District via Limited Purpose Annexations could lead to annexations without election, even after SB6. Counsel indicated that his office will follow this issue.
* The Board took no action on agenda item 13, communication tower contract(s).
* TheBoard did not need to enter Closed Session.
* The Board next addressed agenda item 17, personnel matters. Chief Johnson notified the Board of a firefighter terminated due to hand tattoos, contrary to fire department policies.
* The Board then addressed item 18, District Commissioner appointments. The terms for Mr. Kelley and Mr. Trout will expire December 31, 2018. Both gentlemen stated their wish to be reappointed for the 2019-2020 term, and the other commissioners support such re-appointment.
* There being no further business to come before the Board at this time, the meeting adjourned at 1:07 PM.