**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on February 25, 2025 at 12:00 P.M.

The meeting was called to order by President David Miller.

**Commissioners present**: David Miller, Caleb Smith, T.J. Davidson, Donnie Click and Terry Barnhill. Commissioner Click left at 1:59pm.

**Also attending:** Chief Carter Johnson, Jessica Black, Eric Gonzalez of Clarity Consulting Corporation, District Legal Counsel Krystine Ramon of Coveler & Peeler, P.C and members of Montgomery County District No. 6.

**Commissioners not present:** None

**Public attendees:** None

* The Board convened and the meeting was called to order by President Miller at 12:15 P.M.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. There were no public comments.
* The Board then addressed item 3 to administer Oath of Office to reappointed Commissioners. Legal Counsel Krystine Ramon as a notary administered the Oath of Office to Commissioner Click and Commissioner Barnhill.
* The Board then addressed item 4 of the agenda, to elect Board Officers. Commissioner Click made a motion and second by Commissioner Barnhill to approve David Miller as President, Caleb Smith as Vice-President, TJ Davidson as Treasurer, Terry Barnhill as Secretary and Donnie Click as Commissioner. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 5 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Davidson and second by Commissioner Barnhill to approve the meeting minutes from the January 27, 2025 meeting. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 6 of the agenda: to act on financial reports, investments, and bills. Eric Gonzalez from Clarity Consulting presented to the Board the District’s financial statement. Mr. Gonzalez presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Smith and second by Commissioner Barnhill to accept the financial report as presented and pay bills. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.Legal Counsel Krystine Ramon presented to the Board that each year the Board must adopt an Investment Policy. Ms. Ramon stated that the District has had an investment policy in place since May of 2020. Commissioner Davidson made a motion and second by Commissioner Click to approve the continuation of the Investment Policy with Commissioner Davidson as the Investment Officer. **After discussion the motion was approved 5 to 0**
* The Board next addressed item 7 of the agenda, to act on amendments/revisions to District current year budget(s). There were no amendments at this time. No action was taken.
* TheBoard then addressed agenda item 8, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board that Station 125 is coming along. There have been some weather delays but no major delays. Chief informed the Board that a subcontractor for electric work on the project has been let go and replaced with the second bidder. No action was taken.
* The Board then addressed item 9, to review and act on disposition of surplus and/or salvage property. No action was taken.
* The Board next addressed item 10 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson presented to the Board that Engine 125 is almost completed, and the apparatus committee will be heading to Wisconsin in April/May. Chief asked the Board if the Board would like to sell or trade in the Ladder Truck 121. After discussion, the Board decided to sell Ladder Truck 121 rather than trading it in. Commissioner Smith made a motion second by Commissioner Click to approve the sale of Ladder Truck 121 through Broker Eric Petocz under Texas Fire Trucks. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 11 of the agenda regarding real estate matters. Chief Johnson informed the Board that the District closed on the Valley Ranch property. No action was taken.
* The Board next addressed item 12 of the agenda to review, discuss and take action to allow MCHD to install a 400+ radio tower on Station 121 grounds. Chief Johnson presented to the Board the Hospital District is conducting radio studies of where to place radio towers. Chief informed the Board that the Hospital District is looking at placing a 400+ radio tower on Station 121’s property. The Board discussed the placement of the Tower, and the Chief informed the Board that a soil analysis would need to be conducted for placement of the Tower. Commissioner Barnhill made a motion second by Commissioner Davidson to not oppose the placement of a 400+ radio tower on Station 121’s property by the Hospital District at this time, pending working out the logistics with Chief Johnson. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 13 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board that the District along with the Montgomery County Sheriff’s Office, DPS, the City of Splendora and East Montgomery County met together to go over disaster planning. The District had four hundred and twenty-five (425) calls from January 21, 2205 through February 25, 2025. No action was taken.
* The Board next addressed agenda item 14, records management issues. No action was taken.
* The Board went into closed session under agenda item 15, to consult with legal counsel pursuant to section 551.071 of the Texas Government Code at 1:11pm and came out of closed session at 2:26pm.
* The Board did not go into closed session under agenda item 16, to deliberate real estate matters under section 551.072 of the Texas Government Code.
* The Board went into closed session under agenda item 17, to discuss personnel matters under section 551.074 of the Texas Government Code at 1:11pm and came out of closed session at 2:26pm.
* The Board next addressed agenda item 18, to review and take action on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief and Command Staff. Commissioner Davidson made a motion second by Commissioner Barnhill to approve payment of an employee, pending the claim on appeal as to the extent permitted by law as discussed in closed session. **After discussion the motion was approved 5 to 0.**
* The Board then addressed agenda item 19, to review and act on scheduling District meeting to be added to meeting agendas. No action was taken.
* There being no further business to come before the Board at this time, Commissioner Davidson made a motion seconded by Commissioner Barnhill to adjourn the meeting. The motion was approved 4 to 0. Themeeting was adjournedat 2:27 P.M.