**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on June 27, 2023 at 12:00 P.M.

The meeting was called to order by Larry Trout, District Board Vice - President.

**Commissioners present**: Larry Trout, T.J. Davidson and Caleb Smith.

**Also attending:** Chief Carter Johnson, District Office Manager Jessica Black, Brian Desilets of Clarity Consulting Corporation and District Legal Counsel Krystine Ramon of Coveler & Peeler, PC.

**Commissioners not present:** David Miller and Donnie Click.

**Public attendees:** Don Staley

* The Board convened and the meeting was called to order by Vice - President Larry Trout at 12:17 p.m.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. Don Staley presented a twenty-thousand-dollar ($20,000) scholarship to Montgomery County Emergency Services District No. 6 for fire service and equipment from the Gary Staley Memorial Fund. Mr. Staley’s scholarship has been around for over nineteen (19) years and has awarded over two-hundred and seventy-five (275) scholarships to the fire service in honor of his son Gary Staley who was a Fire Fighter.
* The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. The minutes were reviewed for the May 23, 2023 general meeting. Motion by Commissioner Davidson and second by Commissioner Smith to approve the meeting minutes of May 23, 2023. **After discussion the motion was approved 3 to 0**.
* The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Brian Desilets from Clarity Consulting presented to the Board the District’s financial statement. Mr. Desilets presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Davidson and second by Commissioner Smith to accept the financial report as presented and pay bills. **After discussion the motion was approved 3 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board next addressed item 5 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
* TheBoard then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board the challenges to get water to the Kings Manor project and possible solutions. No action taken.
* The Board next addressed item 7 to review and act on disposition of surplus and/or salvage property. No action taken. Chief Johnson presented to the Board that several items owned by the District were put up for auction several months ago and were never picked up. Chief Johnson requested that those items be deemed salvaged and to be disposed of as the District did not have further use for them. Motion by Commissioner Smith and second by Commissioner Davidson to deem the auction items not picked up to be deemed salvaged and disposed of. **After discussion the motion was approved 3 to 0.**
* The Board next addressed item 8 of the agenda, acquisition and financing of capital equipment and vehicles. No action taken.
* The Board then addressed item 9 of the agenda, regarding real estate matters. District Counsel presented an update to the Friendswood contract and that final edits would be sent within the next week or two. No action taken.
* The Board addressed item 10 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board that training for a tornado touchdown was conducted for the District, including training for unified command and centralizing units. A tanker was sent to East Texas to help with high waters in Amarillo for flooding. Chief Johnson informed the Board that five hundred and seventy-five (575) calls were made in the last month and that many were heat-related emergencies. No action taken.
* Then Board then addressed agenda item 11, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
* The Board next addressed agenda item 12, records management issues. No action taken.
* The Board chose not to enter closed session under items 13 through 15.
* The Board next addressed agenda item 16, personnel matters. No action taken.
* There being no further business to come before the Board at this time, a motion was made by Commissioner Davidson and second by Commissioner Smith to adjourn the meeting. **After discussion the motion was approved 3 to 0.** Meeting adjourned at 1:23pm.