**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on February 23, 2021.

The meeting was called to order by David Miller, District Board President.

**Commissioners present**: David Miller, Therlyn Cook, Donnie Click, John Kelley, and Larry Trout.

**Also attending:** District Fire Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel John Peeler of Coveler & Peeler, PC (remotely), Ricardo Martinez of Martinez Architects, and District Bookkeeper Maria Felder of Municipal Accounts & Consulting, LP.

**Commissioners not present:** none

**Public attendees:** none

* The Board convened and the meeting was called to order by Commissioner Miller at 1:07 PM.
* The Board conducted roll call with a quorum present. The Board of Commissioners attended the meeting in person, and consultants appeared either in person or via teleconference.
* The Board opened the floor for public comment though none was offered.
* The Board then addressed item 3 of the agenda, minutes of prior meetings. The minutes were reviewed for the January 19, 2021 regular meeting. Motion by Commissioner Click and second by Commissioner Kelley to approve the minutes as presented by Counsel. **After discussion the motion was approved 5 to 0**.
* The Board then addressed item 4 of the agenda: financial report, investments, and bills. Maria Felder of Municipal Accounts and Consulting presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Felder stated that the old Amegy account discussed for closing the previous month received reimbursements from the State so it will remain open. Ms. Felder also noted the construction pay application and remaining balance on the project. Motion by Commissioner Click and second by Commissioner Trout to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 5 to 0.**
* The Board then addressed agenda item 5, amendments/revisions to District budget(s). No action taken.
* The Board next addressed agenda item 6, District employee retirement accounts, including changing management company. Chief Johnson stated that progress is being made on the change.
* The Board then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson discussed the progress on Station 122 construction. Ricardo Martinez provided additional information on current construction: some delays due to the freezing weather issues; expecting completion around May/June; discussion on temporary vs. permanent facility. No action taken.
* TheBoard next addressed agenda item 8, disposition of surplus and/or salvage property.  Chief Johnson expressed the need to designate hose that failed pressure tests for disposal. Motion by Commissioner Trout and second by Commissioner Kelley to dispose of old hose. **After discussion the motion was approved 5 to 0**.
* The Board next addressed item 9 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson relayed that a check had been received from the insurance company for the wrecked booster truck. He stated there were no new purchases to be reported. No action taken.
* The Board addressed agenda item 10 regarding real estate matters. Chief Johnson reported that T-Mobile would be installing a tower on the District’s property. A discussion was held regarding the call volume mandating additional stations; issues with Houston Fire Department mutual aid agreement not functioning properly; need Stations 125 (south), 123 (east) and 126 (west); possible joint facility with ESD 7 to service boundary area; Chief instructed to negotiate on available land; and Home Depot has not paid for sign renewal.
* The Board addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson presented a report by call type noting the following: call volume to be very busy the previous week, including working with OEM to supply potable water to Kingwood Hospital; helped some citizens turn off water where broken pipes occurred; Chief coordinated water for State through TIFMAS, a tanker is in Nacogdoches; booster ordered; toured New Caney ISD Command Center; trained in old nursing home before demolition; mechanic found an oil leak in to have repaired under warranty; expect freeze to cause many wildland fires; firefighters helping OEM with COVID vaccinations; generators at several stations ran for several days without issues; reviewing potential dispatch delay issues; and presentation of recruiting video.
* The Board took no action on item 12, matters related to first responder status and activities with Montgomery County Hospital.
* The Board next addressed item 13 of the agenda, matters related to COVID-19. No action taken.
* The Board then addressed agenda item 14, records management issues. Chief Johnson relayed the continued efforts toward this matter.
* The Board did not exercise the option to enter Closed Session under item 15, to consult with legal counsel.
* The Board did not exercise the option to enter Closed Session under item 16, deliberation of real estate matters.
* The Board did not exercise the option to enter Closed Session under item 17, discussion of personnel matters.
* The Board took no action on item 18, personnel matters.
* There being no further business to come before the Board at this time, the meeting adjourned at 2:45 P.M.