**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on February 28, 2023 at 12:00 P.M.

The meeting was called to order by David Miller, District Board President.

**Commissioners present**: David Miller, Donnie Click, Larry Trout, T.J. Davidson and Caleb Smith.

**Also attending:** Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, Brian Desilets of Clarity Consulting Corporation and attending virtually, District Legal Counsel Krystine Ramon of Coveler & Peeler, PC.

**Commissioners not present:** None

**Public attendees:** None

* The Board convened and the meeting was called to order by President Miller at 12:18 p.m.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. None were given.
* The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. The minutes were reviewed for the January 24, 2023, general meeting. Motion by Commissioner Davidson and seconded by Commissioner Smith to approve the minutes as presented by Counsel. **After discussion the motion was approved 5 to 0**.
* The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Brian Desilets from Clarity Consulting presented to the Board the District’s financial statement. Mr. Desilets presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Click and second by Commissioner Davidson to accept the financial report as presented. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board addressed item 5 of the agenda, to review and act on granting exemptions for 2023. The 2023 tax emptions were reviewed. Motion was made by Commissioner Click and second by Commissioner Davidson to keep the exemptions for 2023 the same as those for 2022: Homestead, $-0-; Over 65, $40,000; and Disability, $-0-. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 6 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
* TheBoard then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board that the condition of the home on the Ford Road property was not in good condition and asked that the Board allow for him to look at different avenues on how to properly fix or demolition the home. Motion was made by Commissioner Smith and second by Commissioner Davidson to allow for Chief Johnson to look at different avenues on how to properly fix or demolition the home on Ford Road not to exceed the amount of $10,000. **After discussion the motion was approved 5 to 0.**
* The Board next addressed item 8 to review and act on disposition of surplus and/or salvage property. No action taken. No action taken.
* The Board next addressed item 9 of the agenda, acquisition and financing of capital equipment and vehicles. No action taken.
* The Board then addressed item 10, of the agenda, regarding real estate matters. No action taken.
* The Board addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board that for the year 2023, the District has had a total of 517 incidents. For the month of February, there was nine (9) building fires, including forty-seven (47) unique incidents. Chief Johnson reported that all three (3) cadets hired while going to school completed their training and have now started full-time with the Department. Chief Johnson also reported that Engine 123 had a fire hose that blew off the truck and minor body damage was caused to the truck. No action taken.
* Then Board then addressed agenda item 12, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
* The Board next addressed agenda item 13, records management issues. No action taken.
* The Board chose not to enter closed session under items 14 through 16.
* The Board next addressed agenda item 17, personnel matters. No action taken.
* There being no further business to come before the Board at this time, the meeting was adjourned at 1:15 p.m.