

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on July 23, 2019.

The meeting was called to order by Larry Trout, District Board President.

Commissioners present: Larry Trout, Therlyn Cook, John Kelley, David Miller

Also attending: District Fire Chief Carter Johnson, Assistant Chief Cleave Pamphil, District Administrative Assistant Jessica Black, District legal counsel John Peeler of Coveler & Peeler, PC, and District bookkeeper Mark Miller of Municipal Accounts & Consulting, LP.

Commissioners not present: Donnie Click

Public attendees: none

- The Board convened and the meeting was called to order by Mr. Trout at 12:29 PM.
- The Board conducted roll call with a quorum present, pledge of allegiance, and opening prayer.
- The Board opened the floor for public comment under item 2 of the agenda though none was offered.
- The Board then addressed item 3 of the agenda, minutes of prior meetings. Counsel presented the minutes for the June 27, 2019 regular meeting. Motion by Mr. Miller and second by Mr. Kelley to approve minutes as presented noting the correction to the grammatical error on item 4, “Millerto” to “Miller to”. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Mark Miller presented a report on the financial status of the District for review and action, and he provided a verbal summary of the monthly report and bills for payment. Mr. Miller noted a wire transfer to Trustmark Bank for the truck note payment being processed that day. Motion by Mr. Click and second by Mr. Miller to accept the report and approve the investments and bills as presented, including the wire transfer to Trustmark Bank. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 5, amendments/revisions to District budget(s). No action taken.
- The Board next addressed item 6, proposed 2020 budget(s). Chief Johnson presented the 2020 draft budget noting the increase in workers’ compensation, substantially due to the new law pertaining to cancer in firefighters, as well as an increase in payroll. Chief Johnson discussed the financing of the new station construction assessing payments vs. the amount to put down. No action taken.
- The Board continued to item 7, to review, discuss and take action on items related to construction, improvements, repairs, renovations and equipment purchases for District Facilities, including architectural or other professional services. Chief Johnson reported that the RFQ for Construction Manager at Risk for the new fire station, noting a pre-bid meeting on August 1st and deadline for submission of bids on August 8th, published in the July 23rd newspaper. Chief Johnson communicated the need for MCHD to commit to their participation and level of monetary support for the project. Chief Johnson concluded his update stating the permit application for Station 124 had been submitted. No action taken.
- The Board took no action on item 8 of the agenda, disposition of surplus and/or salvage property.
- The Board then addressed item 9 of the agenda, acquisition of capital equipment and vehicles and financing for same. Chief Johnson reported that Rosenbauer truck is expected to be delivered in late September, and the damaged truck is being repaired.
- The Board took no action on agenda item 10 regarding real estate matters.
- The Board then addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson provided a presentation of graphs indicating calls by type and station. Chief Johnson reported the following: recent training by executive staff on management issues with Curt Varone; public safety

agencies are working on grant application with EMCID on East County command vehicle which is a large RV-type command post vehicle; working on grant from FEMA to replace the bay's exhaust system; County Judge asked Chief Johnson to chair LEPC (Local Emergency Planning Commission); Chief Johnson and Jessica Black attended ceremony where Asst. Chief Pamphil was made U.S. citizen; TIFMAS funding came in for deployment to West Texas and California. No action taken.

- The Board next addressed agenda item 12, agreements with neighboring jurisdictions regarding the provision of emergency services. Chief Johnson voiced his continued work with the City of Houston on the Automatic Aid Agreement. A separate office at City of Houston also followed up on the mutual aid agreement with Porter VFD formulated in the 1980's.
- The Board took no action on item 13 of the agenda, municipal annexations.
- The Board continued to agenda item 14, communications or dispatching. Chief Johnson stated there was still no word on cellular tower lease issue though offered information on the new website requirements.
- The Board took no action on item 15, records management issues.
- The Board did not meet in Closed Session under items 16, 17 or 18.
- The Board took no action on item 19, personnel matters.
- There being no further business to come before the Board at this time, the meeting adjourned at 1:18 PM.