**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on July 23, 2024 at 12:00 P.M.

The meeting was called to order by President David Miller.

**Commissioners present**: David Miller, T.J. Davidson, Caleb Smith, Donnie Click and Terry Barnhill.

**Also attending:** Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, Brian Desilets of Clarity Consulting Corporation, and District Legal Counsel Krystine Ramon of Coveler & Peeler, P.C.

**Commissioners not present:** None

**Public attendees:** Tim Hayes

* The Board convened and the meeting was called to order by President Miller at 12:16 P.M.
* The Board conducted roll call with a quorum present.
* The Board opened the floor for public comment. Tim Hayes, a representative from Wesley Doolittle, Republican Sheriff elect for Montgomery County wanted to thank the District for their service to the community. Mr. Hayes told the Board he is here if the District needs anything.
* The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Davidson and second by Commissioner Smith to approve the meeting minutes for June 17, 2024. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Brian Desilets from Clarity Consulting presented to the Board the District’s financial statement. Mr. Desilets presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Click and second by Commissioner Davidson to accept the financial report as presented and pay bills. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board next addressed item 5 of the agenda, to act on amendments/revisions to District current year budget(s). No action was taken.
* TheBoard then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson informed the Board that he is continuing to work with Law Construction on Station 125. Chief Johnson anticipates a kickoff groundbreaking of Station 125 in September of 2024. No action was taken.
* The Board next addressed item 7, to review, discuss and take action regarding the East Montgomery County Improvement District. Chief Johnson informed the Board that there was agenda item on the East Montgomery County Improvement District meeting in July in reference to delinquent payments to the District for the sales tax year 2021-2022 and 2022-2023, however the agenda item listed stated 2023 and 2024 payments to the District. Legal counsel Krystine Ramon stated that she received an email from Joe O’Connell, the CFO for East Montgomery County Improvement District stating they had sent a wire transfer to the District for the delinquent payments for the sales tax year 2021-2022 and 2022-2023. Motion by Commissioner Davidson and seconded by Commissioner Smith to approve legal counsel to draft a notice of delinquent payments to the Board of East Montgomery County Improvement District. **After discussion the motion was approved 4 to 0, with Commissioner Miller abstaining.**
* The Board next addressed item 8, to review, discuss and take action regarding a Land Agreement with Montgomery County. Chief Johnson informed the Board that he met with Commissioner Gray’s office and that Commissioner Gray received funding from ARPA. Commissioner Gray asked the District if the District would like to partner with the County for an agreement to build a warehouse to help store equipment for aiding public health. Chief Johnson said the best place for this warehouse would be on the Ford Rd. property. Motion by Commissioner Davidson and seconded by Commissioner Barnhill to approve Chief Johnson to negotiate a Land Use Agreement with Montgomery County. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 9, to review and act on disposition of surplus and/or salvage property. No action was taken.
* The Board next addressed item 10 of the agenda, acquisition and financing of capital equipment and vehicles. No action was taken.
* The Board then addressed item 11 of the agenda, regarding real estate matters. The Board discussed options of expanding into the North Central District and the Valley Ranch District. The topic was tabled until further information could be assessed. No action taken.
* The Board addressed item 12 of the agenda, to receive a report from the Fire Department. Chief Johnson informed the Board that the District helped Montgomery County with clearing the roads from hurricane Beryl and helped run pod sites. Chief Martin was in Wisconsin for the pre-build of the ladder truck and engine. Chief Johnson stated with his training from TIFMAS, this experience has helped with local disasters. Chief Johnson presented to the Board for the month of June, the District had six hundred and eighty-eight (688) incidents. There were thirty-two (32) fires, three hundred and five (305) EMS calls, nine (9) stage medical assists and one (1) auto/mutual aid. No action was taken.
* The Board next addressed agenda item 13, records management issues. No action was taken.
* The Board chose not to enter closed session under items 14 through 16.
* The Board next addressed agenda item 17, personnel matters. No action was taken.
* The Board then addressed agenda item 18, to review and act on scheduling District meeting to be added to meeting agendas. Legal counsel Krystine Ramon informed the Board that the District will need to set a meeting to propose the District’s 2024 Tax Rate and have a meeting to adopt the 2024 Tax Rate. The Board chose to have their proposal meeting on August 7, 2024 at 12:00 P.M along with their regular meeting and have an adoption meeting on August 19, 2024 at 12:00 P.M. No action was taken.
* There being no further business to come before the Board at this time, Commissioner Click made a motion seconded by Commissioner Barnhill to adjourn the meeting. The motion was approved 5 to 0. Themeeting was adjournedat 3:00 pm.