**Meeting Minutes -Montgomery County Emergency Services District No. 6**

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on December 19, 2023 at 12:00 P.M.

The meeting was called to order by President David Miller.

**Commissioners present**: David Miller, T.J. Davidson, Caleb Smith, Donnie Click and Dean Barnhill.

**Also attending:** Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, Eric Gonzalez of Clarity Consulting Corporation and District Legal Counsel Krystine Ramon of Coveler & Peeler, PC.

**Commissioners not present:** None

**Public attendees:** Larry Trout and John Kelley

* The Board convened and the meeting was called to order by President Miller at 12:27 P.M.
* The Board conducted roll call with a quorum present.
* Commissioners David Miller, T.J. Davidson, Caleb Smith and Dean Barnhill were administered their oaths of office.
* The Board opened the floor for public comment. President Miller thanked past Commissioners Larry Trout and John Kelley for being in attendance.
* The Board next addressed item 4 of the agenda, to approve minutes of prior meetings. Motion by Commissioner Davidson and second by Commissioner Smith to approve the meeting minutes for November 21, 2023. **After discussion the motion was approved 5 to 0.**
* The Board then addressed item 5 of the agenda: to act on financial reports, investments, and bills. Eric Gonzalez from Clarity Consulting presented to the Board the District’s financial statement. Mr. Gonzalez presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Mr. Gonzalez informed the Board that the loss the District had by not moving money from TexPool to Texas CLASS was $12,000. Mr. Gonzalez also informed the Board that Clarity Consulting will be crediting the District $12,000 with a $1,000 month for the loss the District suffered. Motion by Commissioner Smith and second by Commissioner Davidson to accept the financial report as presented and pay bills. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District’s financial condition, see the financial reports on file with the District.
* The Board next addressed item 6 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
* TheBoard then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson presented to the Board that he is working with Martinez Architects every two weeks to finalize design plans. Chief Johnson informed the Board that next month he will be discussing whether to use a Construction Manager at Risk or Contractor. President Miller asked if the bay would be large enough to hold two large apparatuses. Chief Johnson informed the Board the bay would be able to hold two large apparatuses. No action taken.
* The Board next addressed item 8 to review and act on disposition of surplus and/or salvage property. No action taken.
* The Board next addressed item 9 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson informed the Board that he would not be asking for a purchase right now but wanted to present a possible future buy of a Blocker Truck. Chief Johnson presented that it would be better to use a Blocker Truck to block traffic rather than using a Ladder Truck. Chief Johnson informed the Board that if an accident were to occur and it damaged the Ladder Truck, it would be costly to the District. However, if there was damage to a Blocker Truck, it would not be as costly and not put an engine out of service. Chief Johnson showed the Board a video of what a Blocker Truck looks like and its use. Commissioner Barnhill informed the Board that he is working on securing a Scorpion for the Department. No action taken.
* The Board then addressed item 10 of the agenda, regarding real estate matters. No action taken.
* The Board next addressed item 11 of the agenda, to review, discuss and take action regarding fleet services to mutual aid agencies for a fee. No action taken.
* The Board addressed item 12 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board that for the year-to-date, the District has had a total of four hundred and ninety-six (496) fires, three thousand four hundred and sixteen (3,416) EMS calls, eighty nine (89) stage medical assists and nineteen (19) auto/mutual aids. Chief Johnson informed the Board that there was a small fire at a crematorium. The call volume has been steady. Chief Johnson attended the Texas Fire Chief’s Association. Porter hosted Pathway to Leadership where Chief Johnson attended along with the County Sheriff and Hospital District. Chief Johnson reported that there was a fatal one year old fall and that he wanted to bring to the attention of the Board how proud he was of the firefighters who assisted the family in their time of need by purchasing food and flowers for the family. No action taken.
* Then Board then addressed agenda item 13, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
* The Board next addressed agenda item 14, records management issues. No action taken.
* The Board chose to enter closed session under items 15 and 17. The Board did not enter closed session under item 16. The Board convened in closed session at 1:13pm to discuss items 15 and 17 pursuant to Texas Government Code section 551.071 and 551.074. The Board reconvened into open session at 1:56pm.
* The Board next addressed agenda item 18, personnel matters. Commissioner Barnhill made a motion second by Commissioner Davidson that no changes be made to the current Alcohol and Drug Policy. **After discussion the motion was approved 5 to 0.**
* There being no further business to come before the Board at this time, themeeting was adjournedat 1:56 pm.