

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on October 25, 2022 at 12:00 P.M.

The meeting was called to order by David Miller, District Board President.

Commissioners present: David Miller, Donnie Click, John Kelley, and Larry Trout

Also attending: Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel Krystine Ramon of Coveler & Peeler, PC, District Bookkeeper Maria Felder of Municipal Accounts & Consulting, LP and Brian Desilets of Clarity Consulting Corporation.

Commissioners not present: Therlyn Cook

Public attendees: T.J. Davidson

- The Board convened and the meeting was called to order by Commissioner Cook at 12:19 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment. None were given.
- The Board next addressed item 3 of the agenda, to approve minutes of prior meetings. The minutes were reviewed for the September 27, 2022, general meeting and the October 18, 2022, special workshop meeting. Motion by Commissioner Kelley and second by Commissioner Trout to approve the minutes as presented by Counsel pending edits requested by the Board. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 4 of the agenda: to act on financial reports, investments, and bills. Maria Felder of Municipal Accounts and Consulting presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Felder reported that the current levy collection was at 98.37% year to date. She also reported that that sales tax collection received was \$368,945. For further information please see the financial report. Motion by Commissioner Trout and second by Commissioner Kelley to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 4 to 0.**
- The Board next addressed took agenda item 5, to act on amendments/revisions to District budget(s). No action taken.
- The Board next addressed item 6 of the agenda, to review the 2023 budget. No action taken.
- The Board then addressed agenda item 7, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson reported a roof leak at Station 122. The roof was one year out of warranty but was fixed. No action taken.
- The Board next addressed item 8 to review and act on disposition of surplus and/or salvage property. No action taken.
- The Board next addressed item 9 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson reported that he is still looking for options on purchasing a new apparatus. No action taken.
- The Board then addressed item 10, of the agenda, regarding real estate matters. Commissioner Miller stated that he does not agree that the location Kings Manor Subdivision on Royal Crossing that was presented to the Board will benefit the southern district community the best. Commissioner Miller had concerns with the location of Kings Manor regarding its radius to the highway and that fewer calls were reported in the area rather than in the Kings Mill subdivision at Northpark. The Board discussed the locations further. Motion by Commissioner Trout and second by Commissioner Click to table the

agenda until the next meeting. **After discussion the motion was approved 4 to 0.** Chief Johnson reported to the Board that the Ford Rd. location is currently under contract and has been signed by both the Board and Seller. The District signed a check for ten thousand (10,000) dollars in earnest and five hundred (500) dollars as an option fee. No action taken on Ford Rd. contract.

- The Board addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson reported that October is Fire Prevention Month and that he has spoken to several schools. He also reported that he was deployed to Florida in the San Carlos Area. Chief Johnson presented a report noting the following: call volume for the month of October totaled 424 with 47 different incident types. No action taken.
- The Board next addressed item 12 of the agenda, matters related to COVID-19. No action taken.
- The Board next addressed agenda item 13, records management issues. No action taken.
- The Board did not exercise the option to enter Closed Session under item 14, to consult with legal counsel.
- The Board did not exercise the option to enter Closed Session under item 15 to deliberate regarding real estate matters.
- The Board did not exercise the option to enter Closed Session under item 16 discussion of personnel matters.
- The Board next addressed agenda item 17, personnel matters. No action taken.
- There being no further business to come before the Board at this time, the meeting was adjourned at 2:00 p.m.